

## **Weekend Memo**

**Number 352**

To: WCCCD Board of Trustees

From: Dr. Curtis L. Ivery

Date: October 4, 2002

One major emphasis this week has been the revitalization of our council structure. The council structure is the District's primary mechanism for promoting teamwork, involvement and accountability among administrative groups. Examples of councils are the District Chief Academic Officers Council, Campus Presidents Council and the District Student Development Council. We are starting this re-vitalization process by working with four or five of the major administrative groups, and then will expand to involve other groups. A senior executive will be assigned to each group as an advisor and sponsor. Each council will be empowered to address operational and strategic matters within the specific area of responsibility, and to prepare recommendations to the Chancellor's Cabinet. The council structure will also assure broad participation in District decisions made on strategic and operational matters. Finally, we will encourage teamwork within each council and coordination among the councils. In addition to the professional development, participation and teamwork objectives that will be achieved, we expect that the council structure will expedite problem solving and decision-making processes. We will be making the further development of these councils a priority in the months ahead.

The Downriver Campus hosted the second annual Global Education Day on Saturday. The keynote speaker was Hilda Rwabazair Paqui, a native of Uganda, East Africa and Assistant Director of the United Nations Development Programs Communications Office. The event included international storytelling, ethnic dancing from around the world, arts and crafts, and a taste fest. More than 600 people of all ages throughout the region attended the event. David C. Butty acted as Master of Ceremony and Dr. Randall Miller welcomed the attendees to the event.

On Tuesday, Dr. Janet Dettloff, Tony Arminiak, Mike Dotson and I were guests of the Grosse Pointe Sunrise Rotary Club at the Grosse Pointe Yacht Club. The purpose of this appearance was to update members on the status of equipment purchases and renovation projects as outlined at the last Board of Trustees meeting. Over thirty members of the Rotary Club representing health care, education, local governments and various for were present to hear the presentation and ask questions. The group was very appreciative of the information and it was indicated that they would welcome future updates from the District as well as a chance to tour some of the District's facilities.

The Faculty Institute on Teaching, Learning, and Distance Education has tabulated results from the Teaching, Learning, and Technology Survey distributed on Faculty Organization Day. There were 93 respondents. The majority of faculty who responded were part time (63%) and have taught at the District less than 5 years (32%) or more than 26 years (26%). They are relatively unfamiliar with using computer technologies for teaching and learning. Most have never taught a Distance Education course (85%) or used computer technologies in classroom teaching (65%). Yet, they are interested in learning how to use computer technologies in their teaching as well as developing their ability to use selected teaching tools and strategies. They would "very likely" attend workshops on the following subjects (selected results in order of frequency):

- 1) Using computer technologies in a face-to-face class
- 2) Employing active learning strategies
- 3) Teaching students with different learning styles
- 4) Learning from faculty colleagues who have used computer technologies
- 5) Posting a syllabus in Blackboard
- 6) Designing animation, video, and audio presentations for an online course
- 7) Facilitating effective group work

In addition to providing workshops that meet faculty interests, the Faculty Institute can support teaching and learning by providing reference material on a campus website (73% of respondents) and by providing an online course to develop courses in Blackboard (53% of respondents).

- On Wednesday, I met with Detroit Police Chief Jerry Oliver, in an effort to continue our dialogue on ways in which to improve relationships and partnership between the Detroit Police Department and the District. Our talks also centered on ways to provide a safe environment for our students and the community as a whole.
- On Thursday, Dr. Miller, Tony Arminiak, Dr. Joann Pieronek, Larry Maribotto, and Andy Steeby met with officials of DTE Energy at the Fermi II Plant, to discuss a fire training partnership as we move forward with the new fire training.

#### **Educational Affairs**- Dr. Joann Pieronek, Vice Chancellor

- On Thursday, Joy Miller, Regional College Relations Manager for College Central Network, Inc. conducted an all day training session for the Career Planning and Placement staff. This was the final training session in preparation for moving all job posting and resume services on-line. Staff will immediately address the data entry tasks required to begin using this system.
- On Friday, Dr. Jacqueline Hodges and staff prepared a proposal to submit to the City of Detroit for Michigan State School Aid Act funds to expand the Adult Basic Education program.
- This week, the Adult Education conducted "Get Acquainted Days" for Adult Education participants at the Northwest and Downtown Campuses. Students were able to meet other

students in the program, talk to faculty and staff, and interact with former GED recipients who are now attending WCCCD. Two hundred and forty students attended the event.

**Administration and Finance**- Mark Lang, Vice Chancellor

- On Tuesday, Wilma Harris was invited to attend the public swearing in ceremony of Fred Durhal, Jr., to the office of State Representative for the 9th District of Michigan.

**Workforce and Economic Development**- Dr. Mary Smith, Vice Chancellor for Workforce Development and Career Programs

- On Monday, Tomiko Fisher and Faith Polk met with Betsy Karris, Palladin Group and Ed Stafford, Uniboring regarding EDJT funded training, contractual training in the area of industrial safety, ESL courses and development of bi-lingual training products.
- On Tuesday, Marian Thomas and Faith Polk met with Patricia Carson, Edwina Milligan and Michael Guthrie from Detroit Chassis to discuss EDJT funded training, contractual training in various areas and Mr. Guthrie's membership to WEDD's advisory committee.
- On Wednesday, Marian Thomas and Tomiko Fisher met with Bernard Charles of Johnson Controls to discuss the development of a grant application through the Michigan Economic Development Corporation to provide customized training to Uniboring's employees.
- On Friday, Faith Polk and Tomiko Fisher met with Catherine Mullins and Warren Harrison of the 36th District Court to discuss the implementation of a contract to provide training in GED preparation, Microsoft Office User Specialist and Computer Repair Technician/A+ to participants in the Court's Drug Court Treatment Program.

**Downriver Campus**- Dr. Randall Miller, Campus President

- On Friday, Carol Sims and Marianne Fix attended the Libraries in the New Information Environment Workshop at Washtenaw Community College. A tour of the new library in the Gunder Myran building was given.
- Also on Friday, Dr. Miller attended a dinner at the Grosse Ile Country Club celebrating the achievements of the Downriver Council for the Arts. One of the awardees was Debbie Dingell, wife of Congressman John Dingell. Numerous Downriver legislators and members of the Downriver Campus Citizens' Advisory Committee were in attendance.

**Downtown Campus**- Dr. Jacqueline Hodges, Dean of Enrollment and Student Services

- On Thursday, Dr. Hodges met with Captain Gant, Company Commander of the U.S. Army Recruiting Battalion to plan the Veteran's Day activities for November 11.

**Eastern Campus**- Dr. George Swan, Campus President

- On Monday, Dr. Swan and Raquel Garcia met with Dwayne Adle of Hamilton Anderson and Chadd Fox of Strategic Energy Solutions regarding architectural and engineering plans for the new Multi-Purpose Conference Center.
- On Tuesday, Donnell Mason met with Greg Davis and Michael Davis from Detroit Area Council of the Boy Scouts of America to finalize plans for year long scheduled events.
- On Thursday, Dr. Swan and Raquel Garcia met with Timothy Bannister, Executive Director of Eastside Industrial Council, regarding the development of the Eastside Economic Conference scheduled for January 2003.

**Northwest Campus**- Dr. Hattie Johnson-Norris, Campus President

- On Monday, Dr. Johnson-Norris and Kathie House met with John Graves and Paul Hill from AACCOS (American, Arab, and Chaldean Community Outreach Services, Inc.) to discuss a possible partnership.
- On Tuesday, Dr. Johnson-Norris and Kathie House met with Gerald Wade, Coordinator of the S.T.E.P.S. (Strong Teens Excelling in Prevention Services) Program. The S.T.E.P.S is an after-school program for youth ages 13-17 where teens are educated on the dangers of substance abuse.
- On Wednesday, Kathie House convened the Planning Committee meeting for the November 13<sup>th</sup> Symposium, Building Citizens Radio Patrols: Combating Crime Through Community Awareness, Intervention and Prevention. Representatives from the City Clerk's Office, retired WC3D faculty, 3<sup>rd</sup> and 13<sup>th</sup> Police Precincts and the Neighborhood City Halls were in attendance.
- On Thursday, Dr. Johnson-Norris met with Chaunci Wyche and Derek Hurt, Executive Director and President of Mack Alive to prepare for the upcoming Guide to Healthy Living Health Awareness Seminar, Focusing On: Sexually Transmitted Diseases (STDs). The seminar is scheduled to be held at the Northwest Campus on November 8 and 9.

**Western Campus**- Dr. Marjorie Oliver, Campus President

- On Monday, Nancy Teatro and Mark Shikhman met with representatives from the Ann Arbor Veterans Administration Hospital in order to explore options for clinical affiliation for students in the Surgical Technology Program at the Western Campus.
- Also on Tuesday, Dr. Oliver proceeded over an assembly for the Belleville Rotary Club. The purpose of the assembly was to prepare the club for the annual visit of Rotary District 6400 Governor, Bob Gallagher from Windsor, Ontario.

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